

Scrutiny Boards - Terms of Reference

Date: 19 June 2023

Report of: Head of Democratic Services

Report to: Scrutiny Board (Strategy and Resources)

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

Brief summary

- This report presents the terms of reference for the Scrutiny Board (Strategy and Resources)
- While general Terms of Reference are applied to all Scrutiny Boards, the variations in the Scrutiny Boards' remits, together with their special responsibilities, are captured within Article 6 of the constitution.
- Further information is presented within this report to show how each of the five individual Scrutiny Boards align to 2023/24 Officer Delegated Functions and Executive Portfolios.
- In line with the Scrutiny Board Procedure Rules, the Scrutiny Boards will also continue to ensure through service review that equality and diversity/cohesion and integration issues are considered in decision making and policy formulation.

Recommendations

- a) Members are requested to note the Terms of Reference as they relate to the Scrutiny Board (Strategy and Resources).

What is this report about?

- 1 This report presents the Terms of Reference for the Scrutiny Board (Strategy and Resources).
- 2 The general Terms of Reference applied to all Scrutiny Boards are set out in Appendix 1.
- 3 The variations in the Scrutiny Boards' remits, together with their special responsibilities, are captured within Article 6 of the constitution (see Appendix 2).
- 4 Further detail has been provided to illustrate how each of the five Scrutiny Boards align to 2023/24 Officer Delegated Functions and Executive Portfolios (Appendix 3).
- 5 There has been a significant change in board membership for municipal year 2023/24 and therefore to accompany this item a brief introductory presentation will feature in the meeting to cover the services that fall under the Board's remit.

What impact will this proposal have?

- 6 This report sets out the Terms of Reference for the Scrutiny Board (Strategy and Resources).

How does this proposal impact the three pillars of the Best City Ambition?

Health and Wellbeing Inclusive Growth Zero Carbon

- 7 The terms of reference of the Scrutiny Boards will continue to promote a strategic and outward looking Scrutiny function that focuses on the Best City Ambition.

What consultation and engagement has taken place?

- 8 The Terms of Reference were formally considered and approved by the Council at the Annual General Meeting on 24 May 2023.

What are the resource implications?

- 9 This report has no specific resource implications.

What are the key risks and how are they being managed?

- 10 This report has no risk management implications.

What are the legal implications?

- 11 This report has no specific legal implications.

Appendices

- Appendix 1: General Terms of Reference applicable to all Scrutiny Boards
- Appendix 2: Article 6 of the constitution, outlining the variation in Scrutiny Board remits and any special responsibilities.
- Appendix 3: Scrutiny Board alignment with officer Delegated Functions and Executive portfolios 2023/24.

Background papers

- None